



Tamil Nadu Skill Development Corporation



**Inviting Expression of Interest for Establishing Centre of Excellence in
IT/ITES, AVGC and ESDM**

S.No	Event/ Details	Date / Details
1	Issuance Date	24-12-2024
2	Submission Date	11-01-2025
3	Queries to be Sent to	eoic2023@tnsdc.in
4	Pre- EOI Meeting	30-12-2024
4	Application Link	Tnskill COE

TAMILNADU SKILL DEVELOPMENT CORPORATION

8th Floor, Chennai Metro Rail Limited Building, METROS, No.327, Anna Salai, Nandanam,
Chennai-600035, Tel: 044-22500107

Email: eoic2023@tnsdc.in

Website: <https://www.tnskill.tn.gov.in>

www.naanmudhalvan.tn.gov.in

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1. Disclaimer

- i. Though adequate care has been taken in the preparation of this Expression of Interest Document (EOI document), the Bidder should satisfy himself/ herself that the document is complete in all respects. Intimation of discrepancy, if any, should be given to the issuing authority at the below mentioned address. Tamil Nadu Skill Development Corporation (TNSDC), 8th Floor, Chennai Metro Rail Limited Building, METROS, No.327, Anna Salai, Nandanam, Chennai-600 035, Tel: 044-22500107 | E-mail: eoic2023@tnsdc.in (Only for Clarifications regarding EOI) Website: www.tnskill.tn.gov.in & www.naanmudhalvan.tn.gov.in
- ii. Neither TNSDC nor their Employees make any representation or warranty as to the accuracy, reliability, or completeness of the information in this EOI document. Each prospective Bidder should conduct his own investigations and analysis and check the accuracy, reliability, and completeness of the information in this EOI document and obtain independent advice from appropriate source before submission of this EOI.
- iii. Neither TNSDC nor their employees will have any liability to any prospective Bidder or any other person under the law of contract, for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this EOI document.
- iv. TNSDC reserves the right to reject any or all the EOIs submitted in response to this EOI document at any stage without assigning any reasons whatsoever. TNSDC also reserves the right to hold or withdraw or cancel the process at any stage under intimation to the Bidders who submit the EOI.
- v. TNSDC also reserves the right to modify or amend or add to any or all the provisions of this EOI document or cancel the present Invitation and call for fresh Invitations.
- vi. Neither TNSDC nor their employees will have any liability in case of non-receipt of any correspondence from them to the Bidders due to network problems or any other system related issues.
- vii. If any information provided by the Bidder in the application or provided by the Bidder in response to any subsequent query by TNSDC, is found to be incorrect or is a material misrepresentation of facts, then the application will be liable for rejection. Mere clerical errors or bonafide mistakes may be treated as an exception at the sole discretion of TNSDC and if TNSDC is adequately satisfied.
- viii. In case the due date of the application is a holiday declared by State or Central Government, the next working day will become the due date for submission of the application.
- ix. Bidders should obtain all necessary clearances for participating in the EOI process before submitting their application and ensure they are eligible to participate in this EOI process.
- x. The Bidders and their respective officers, employees, agents, and advisers shall observe the highest standard of ethics during and after the application process. TNSDC shall reject an application without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice in the application process.

2. Introduction

The Tamil Nadu Skill Development Corporation (TNSDC) aims to turn our State into a center of skill excellence by training the youth to improve their job prospects and meet industry standards. Since 2013, it has functioned as a corporation and is now under the Special Programme Implementation Department. TNSDC was established to equip the youth with industry-relevant skills, enhancing their employability and positioning the state as India's skill hub. As the Nodal agency for skill development in Tamil Nadu, TNSDC coordinates efforts among various stakeholders, including industries, industrial associations, training partners, sector skill councils, assessment agencies, and both state and central government bodies. TNSDC is committed to providing quality, placement-focused skill training by partnering with both private and government training providers.

3. Invitation

Tamil Nadu Skill Development Corporation (TNSDC) invites Expression of Interest (EOI) from eligible and qualified partners for establishing Centre of Excellence (COE) to provide higher end skills required by the industry. Interested partners should provide sufficient and relevant information demonstrating that they meet their specific criteria for setting up the COE and have required qualifications to be shortlisted for providing the services. The details of the process of such shortlisting as part of this requirement process a request for proposal for selecting industry partners shall be subsequently issues only to such shortlisted partners.

4. Objective of EOI:

The objective is to identify and collaborate with Partners to establish, operate, and promote industrial skill Centers of Excellence COE for skill training in high end courses across various emerging domains in the following sectors:

- 1) Animation, Visual Effects, Gaming & Comics and Extended Reality (AVGC)
- 2) Electronics System Design and Manufacturing (ESDM)
- 3) Information Technology (IT) & IT Enabled Services (IT & ITES).

5. Instruction to Bidders

- 1) All Applicants should apply through the link provided in this document and published online in TNSDC website.
- 2) TNSDC will form a Selection Committee constituted by the Managing Director, Tamil Nadu Skill Development Corporation to decide on the technical aspects of the applications and to evaluate the same.
- 3) In case if the items are rejected by the Selection Committee during evaluation, appropriate decision will be taken by the committee. If the applicant is found to be ineligible after evaluation, the application of next eligible applicant will be considered based on decision of committee. The decision of the committee will prevail in such situation.
- 4) Application Inviting Authority is the Managing Director of Tamil Nadu Skill Development Corporation who on behalf of TNSDC calls and finalize the Advertisement.
- 5) Blacklisting/debarring – the event occurring by the operation of the conditions under which the applicant will be prevented for a period of 1 to 5 years from participating in the future standing

advertisements/ EoI / tenders of Application Inviting Authority or any other State Government/Central Government / PSUs.

- 6) At any time, TNSDC may for any reason, may issue necessary modified Advertisement Document if required so. The amendment document shall be made applicable in the website www.tnskill.tn.gov.in & www.naanmudhalvan.tn.gov.in and such amendments shall be binding on all the applicants.
- 7) TNSDC may at its sole discretion and at any time during the evaluation of application, disqualify any applicant, if the applicant.
 - Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
 - Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion, or financial failures etc. in any of the projects in the preceding three years.
 - Submitted an application that is not accompanied by required documentation or is non-responsive.
 - Failed to provide clarification related thereto when sought.
 - Was declared ineligible/blacklisted by State/UT/Central Government
 - Tried to influence the evaluation process either directly or indirectly.
- 8) TNSDC reserves the right to empanel the applied party.
- 9) If any organization wants to utilize CSR funds to set this COE, they are allowed to appoint implementation agency to support.
- 10) Mere fulfilment of the qualifications and experience requirement does not entitle the party to be empaneled.
- 11) The selection committee to be constituted for this purpose by TNSDC reserves the right to reject any or all the applications without assigning any reason thereof.
- 12) Incomplete applications or applications without relevant documents are liable to be rejected.

6. Scope of COE

Centre of Excellence (CoE) for high level skilling is a specialized facility setup by partners operating in the sectors like AVGC, ESDM and IT/ITES to provide high-quality training and resources in a particular area of expertise or industry. The goal of a COE is to impart high level skilling as required by the industry to meeting the current and future demands fostering innovation and driving economic growth. The Key Components of a COE as mandated by TNSDC are as follows:

- 1) State-of-the-Art Training Infrastructure
 - a) Advanced Equipment, laboratories, and workshops for hands-on training and real time training experience, Simulation centers for practical experience in a controlled environment if required.
- 2) Expert Faculty and Trainers
 - a) Highly qualified industry experts / trainers with strong industry experience.
 - b) Continuous professional development for trainers to stay updated with the latest trends and technologies.
- 3) CoE - Industry Connection
 - a) The CoE must be an integral part of the Industry / Industry association to enhance its relevance and capacity to conduct training in high end courses in emerging domains.
 - b) Regular industry visits, workshops, and seminars to expose trainees to real-world Industrial scenarios.

- 4) Comprehensive Curriculum
 - a) Focus on Core skillsets in advanced technologies of the respective domains.
 - b) Emphasis on both theoretical knowledge and practical skills with industry relevant case studies.
 - c) Integration of essentials skill for the industry which includes soft skills, communication, teamwork, and problem-solving.
- 5) Training Delivery
 - a) Delivery of the training programs as designed jointly by TNSDC and COE partner as per industry standards.
- 6) Certification and Employment
 - a) Issuance of recognized certifications that enhance employability.
 - b) Placement Opportunities to candidates trained in CoE in relevant domains.

7. Eligibility Criteria for COE Partner

To ensure the effective implementation of the COE, the partners must meet the following eligibility criteria.

- a) **Infrastructure and Capability**
 - Capability to establish state-of-the-art training infrastructure, including advanced tools, technology, and labs for hands-on learning.
 - Availability of qualified technical experts, mentors for training and mentorship.
 - Should have minimum 5 years of domain and operational experience for the respective COE.
- b) **Financial Investment and Commitment**
 - Williness to invest in skilling initiatives including infrastructure, resources, curriculum development and operations.
 - Submission of a detailed financial proposal showcasing the investment plan.
- c) **Documents Required**
 - Detailed proposal outlining the investment plan and strategy.
 - IT returns for the last 3 years with Audited Balance sheet, P&L accounts.

8. Eligibility Criteria for Knowledge Partner

TNSDC will appoint knowledge partners for specific domains based on the need and

- a) **Domain Expertise**
 - a. Demonstrated expertise in the experience in the specific area of focus for COE.
 - b. Proven track record of delivering quality training, consulting, and capacity building initiatives in relevant domain.
- b) **Institutional Credentials**
 - a. Reputable organization academic institution research body or think time with established credibility.
 - b. Accreditation certifications for recognition by relevant authorities or industry bodies
- c) **Experience and Impact**
 - a. Minimum 3- 5 years of experience in delivering similar projects are providing knowledge services.
 - b. Evidence of prior collaboration with government agencies, industries and international organisation.

- c. Case studies or documents success stories showcasing measurable impact in their field of work.
- d) **Resources Availability**
 - a. Access to skilled personnel and technological tools to support COE, dedicated team of experts for collaboration and program execution.
- e) **Alignment with COE objectives**
 - a. Willingness and ability to align their goals with COE.
 - b. Commitment to advancing COEs objectives through proactive engagement.

9. Classification of Partnership under COE

- a) **COE Partner** – An Entity/Organization playing a crucial role in supporting the development, execution, and operationalization of the COE’s initiatives and programs for period of 3 years. The role of COE partner typically includes,
 - o Financial Support for Infrastructure
 - o Execution and Operationalization of COE Initiatives
 - o Resource Management - Skill development and training delivery
 - o Placement Support

COE partners can also utilize their CSR funds to set up the COE and the same can be implemented using a CSR Implementation Agency on behalf of COE Partner (This should be declared during the preliminary evaluation process, shortlisting the CSR Implementation agency will be at sole discretion of TNSDC).

- b) **Knowledge Partner** –Organization / Institution collaborate with the COE partner/ TNSDC to provide expertise, insights, and resources to enhance COE objectives. The role of knowledge partner typically includes,
 - o Technology Support and Expertise
 - o Capacity Building
 - o Key Advisory Role
 - o Skill development and training delivery
 - o Industry Connects and Placements

Knowledge partners can be appointed by TNSDC on case-to-case basis to meet objective of the COE, they can also act as like an entity to help in end-to-end implementation of the COE with the investment support from TNSDC.

10.Roles and Responsibilities of COE Partner

- a) Investment on Tools, Equipment, software, hardware and required laboratory infrastructure in the space allocated by TNSDC, deployment of resources to manage the COE and its operations, develop and deliver curriculum which serves the purpose of COE.
- b) Conducting high level skill training that meet Industry standards and furnishing the proposal with details of courses, curriculum, pedagogy, and placement based on industry demands.
- c) Enhancing Industry relationship for on-site workshops, Industry visits and placement for training the candidates, enhance industry academia relationships.
- d) COE partners must design the courses based on the industry standards in different categories like (a) addressing students pursuing education, (b) capacity building for teaching faculties and (c) placement / internship linked programs (ensuring placement/ internship for at least 70% of

- candidates who have successfully completed the courses).
- e) Delivery of Training in all aspects including quality of training delivery, assessment and certification, and outcomes required from the training including assured placement and internship opportunities for trained candidates.
 - f) Maintaining all records including attendance, class progress, assessment, certification, and training outcomes, and thus shall be made available for access to TNSDC.
 - g) Adequate practical and on the job training / internship as per the module must be arranged and provided by the industry.
 - h) The training must be imparted by certified trainers having relevant industry experience.
 - i) Provide Assessment and Certification as per the agreed standards in a fixed time frame and award a certificate to the qualifying trainees to ensure acceptability in the industry.
 - j) Should have minimum experience domain excellence for at least 5 years.
 - k) COE Partner can also utilise their CSR funds through a CSR Implementation agency for this project implementation.

11.Roles and Responsibilities of Knowledge Partner

- a) Knowledge partners are responsible to provide expertise and sharing domain specific knowledge, research, and technical expertise in focus for COE.
- b) Offer strategy guidance to the COE in designing policies frameworks and best practices.
- c) Assisting in development of training programmes workshops and skill building initiatives.
- d) Co-developing innovative solutions for domain specific problems faced by the industry.
- e) Providing access to data, technology, tools, and other resources to facilitate CEO initiatives.
- f) Playing key role in implementation as appointed by TNSDC to take care of curriculum design, program delivery, certification, required industry skills, certification, and placements.

12.Roles and Responsibilities of TNSDC

- 1) Provision of Space and Basic Infrastructure
 - TNSDC will invest on basic infrastructure like floor space for lab, classroom, furniture, Workstation PCs, internet connectivity and basic amenities.
 - TNSDC shall provide physical space required for setting up the CoE in any of the government institutions or building.
 - TNSDC will also choose to appoint Knowledge Partners who can provide expert advice in setting up COE where the technical infrastructure will be taken care by TNSDC.
- 2) Funding of Training Programs
 - TNSDC will provide training cost for each trainee who undergo training in COE, the rates will be decided on case-to-case basis by the selection committee.
 - TNSDC may also offer high-end short-term skill excellence courses to research fellows etc., which can be used to cover operational expenses of COE.
- 3) Mobilization of Candidates
 - TNSDC shall mobilize eligible candidates to be trained in the CoE in batches which includes unemployed youth, students pursuing their education and teaching professionals.
- 4) Monitoring of training and placement
 - TNSDC (State Skill Development Corporation) shall undertake regular monitoring of COE's as well as perform quarterly (once in every 3 months) reviews on the quality of training and placements of trainees on successful completion of the programs. TNSDC (State Skill Development Corporation) has the right to terminate the agreement at any point

of time due to poor placement, fraudulent practices, non-adherence to training standards and any other serious issues that may arise.

13.Pre-EOI Meeting

If a Pre-EOI conference is stipulated, prospective COE Partner / Knowledge Partner interested in participating in this EOI may attend a pre-EOI conference to clarify the conditions of the EOI process at the venue, date and time specified therein. Participation in the Pre-EOI conference is not mandatory but is restricted to prospective Partner who have registered for the pre-EOI conference. The date and time by which the written queries for the pre-EOI must reach the authority and the last date for registration for participation in the pre-EOI conference.

14.EOI Submission and Opening

- 1) All Partners must fill and submit the EOI in the formats online through EOI application link mention in this document with the specified timelines.
- 2) EOIs received shall be opened online on or after the specified date and time mentioned in this document. EOIs cannot be opened before the specified date & time, even by the Tender Inviting Authority, the Procurement Officer, or the Publisher. If the specified date of EOI opening falls on or is subsequently declared a holiday or closed day for the Procuring Entity, the EOIs shall be opened at the appointed time on the next working day.

15.EOI Evaluation

- 1) The proposals so received after the initial scrutiny will be evaluated by selection Committee formed by TNSDC consisting of Technical and Financial Experts.
- 2) After the initial scrutiny of EoI, a presentation before the Selection Committee would be conducted by the eligible applicants for further review.
- 3) Further to the Technical presentation, the shortlisted partners will be called for financial evaluation with the Selection Committee to discuss and finalize the commercial aspects.
- 4) MOU will be signed with the chosen partners in respective sectors for implementation.
- 5) MOU will be valid for 3 years from the signup date, post completion of the specified timeline the performance will be evaluated, and further engagement can be discussed on case 2 case.

Digitally Signed by

Tender Inviting Authority (TIA)

[Innocent Divya I.A.S - Managing Director – TNSDC]

FORM I: DETAILS OF APPLICANT

S.NO	INFORMATION SOUGHT	DETAILS TO BE FURNISHED
1	ORGANIZATION NAME	
2	PARTNER TYPE	(COE / KNOWLEDGE)
3	ADDRESS	
4	TELEPHONE	
5	EMAIL	
6	WEBSITE	
7	KEY FUNCTIONARY	NAME, DESIGNATION, EMAIL AND MOBILE NUMBER
8	SPOC	NAME, DESIGNATION, EMAIL AND MOBILE NUMBER
9	REGISTRATION NUMBER	
10	ORGANIZATION TYPE	PUBLIC /PRIVATE /SOCIETY /TRUST /CONSORTIUM /JOINT VENTURE.
11	YEAR OF ESTABLISHMENT	
12	DETAIL OF REGISTRATION (ATTACH DOCUMENTS)	PHOTOCOPY OF INCORPORATION CERTIFICATE REGISTRATION AGREEMENT
13	PAN	
14	GST REGISTRATION NO.	
15	DOMAIN EXPERIENCE IN YEARS (MENTION YEARS)	RELEVANT PROJECT REPORTS/ COMPLETION CERTIFICATE OR LETTER FROM FUNDING AGENCY